

**BOARD OF CORRECTIONS**  
**December 3, 2009**  
**Forsyth, Georgia**

**MEMBERS PRESENT:**

Mr. Robert Jones, Chairman  
Mr. Bill Acuff  
Mr. Wayne Dasher  
Mr. Carl Franklin  
Sheriff Roger Garrison  
Mr. Bruce Hudson  
Chief George Potter  
Mr. Tommy Rouse  
Mr. Roger Waldrop  
Mr. Jim Whitehead, Sr.  
Ms. Rose Williams  
Mr. Larry Wynn

**MEMBERS ABSENT:**

Mr. John Mayes  
Sheriff Carlton Powell  
Sheriff Cecil Nobles  
Mr. Justin Wiedeman

**ATTORNEY GENERAL'S OFFICE:**

Mr. Joe Drolet, Senior Assistant Attorney General

**DEPARTMENT OF CORRECTIONS:**

Assistant Commissioner Derrick Schofield  
Ms. Laura Jones, Board Liaison  
Ms. Becky East, Division Director of Administration Division  
Mr. Harris Hodges, Division Director of Corrections Division  
Mr. Larry Latimer, Engineering and Construction Services  
Mr. Michael Nail, Assistant Division Director of Corrections Division  
Mr. David Roussel, Office of Investigations and Compliance  
Ms. Candy Sarvis, Legal Services  
Mr. Jerry Watson, Georgia Correctional Industries

**VISITORS:**

Ms. Diane Avery, Liaison from State Board of Pardons and Paroles  
Mr. Terry Norris, Executive Director of Sheriffs Association  
Sheriff Bill Masee, former Board member  
Deputy Warden Jerry Floyd, Mitchell County Prison

Council-elect JoAnna Banks, City of Forsyth

Council-elect Eric Wilson, City of Forsyth  
Councilman Melvin Lawrence, City of Forsyth  
Councilman Desi Hansford, City of Forsyth  
Mr. Greg Popham, City Administrator

Chairman Robert E. Jones called to order the December meeting of the Board of Corrections. Chairman stated he appreciated everyone being here and began with asking Mr. Larry Wynn to open the meeting with prayer. Following prayer, Chairman Jones welcomed everyone, noting Sheriff Bill Masee visiting from Baldwin County. Chairman Jones asked all visitors to introduce themselves. Chairman Jones thanked Forsyth folks for their hospitality, stating the Board of Corrections looks forward to working with the county and city.

Chairman Rob Jones asked Sheriff Bill Masee to come forward, along with Mr. Jim Whitehead and Assistant Commissioner Derrick Schofield. Mr. Whitehead, on behalf of the Board, presented a Board Resolution to Sheriff Masee for his service to the Board of Corrections. Chairman Rob Jones presented the Board badge to Sheriff Masee. Sheriff Masee stated he thoroughly enjoyed being on the Board; this is one important board to be appointed to; he encouraged the Board members to be active in representing their counties.

Chairman Rob Jones requested approval of the December Agenda. Mr. Wayne Dasher made the motion to approve the Agenda, which was seconded by Mr. Jim Whitehead, Sr., and voted approval by the Board members.

Chairman Rob Jones requested approval of the Minutes of the November meeting. Mr. Bruce Hudson made the motion to approve the Minutes, which was seconded by Ms. Rose Williams, and voted approval by the Board.

Chairman Rob Jones called on Assistant Commissioner Derrick Schofield to present his report.

### **COMMISSIONER'S REPORT**

Assistant Commissioner Derrick Schofield explained that Commissioner Brian Owens is at a meeting of the Coordinating Council of the new state agency, Department of Behavioral Health and Developmental Disabilities. This is an agency, wherein Commissioner Owens is required by statute to be on the Council and is required to attend the first Council meeting. Mr. Schofield stated he will do his best to present the Commissioner's Update.

Mr. Schofield began with requesting the Board members accept the Christmas gifts, which are a small token from Commissioner Owens and Mr. Jerry Watson of Georgia Correctional Industries. It is a small way to thank the Board members.

With the Commissioner's report, Mr. Schofield stated he will talk about Jail Backlog, Upcoming Events and Commissioner's Update. With a powerpoint slide of Upcoming Events, there is one significant event in December. On December 15, the graduation will be held of the New Orleans Baptist Theological Seminary at Phillips State Prison. There are 25 offenders who will graduate with their Associates Degree and who will have an opportunity to move on to complete their Bachelors Degree, with no cost to the state. Mr. Schofield stated that in January, the Department will hold its first class of the BCOT academy on Tift Campus; this class will graduate in February. The Board members will be invited to participate in the first graduation of BCOT class.

In response to a question if tobacco free is just for diagnostic centers and when will it then move into the prisons. Mr. Schofield responded that the tobacco free initiative starts January 1<sup>st</sup> in the diagnostic facilities, which are Metro State Prison and the Georgia Diagnostic and Classification State Prison. By the end of 2010, all facilities will be tobacco free. Most of the county facilities are already tobacco free. Now, when inmates are brought to diagnostics, they start smoking again. Mr. Schofield stated the Department will also work with staff members; the information on the initiative has been given to the staff for the last three to four months. The Department is doing classes for both staff and for offenders, in addition to working this campaign in conjunction with the American Cancer Society.

With the Jail Backlog, Mr. Schofield stated the total backlog is 4,050. There are 3,332 offenders currently waiting to be picked up, with the probation backlog at 718. Mr. Schofield stated the discrepancy is about 5,500 from the Sheriffs Association. Mr. Schofield stated the Department continues to work on its backlog; the admissions area will have an impact not only on the counties but also the state as well. The Department is working diligently to bring those numbers down and continues to provide relief to the sheriffs. Mr. Schofield stated Mr. Harris Hodges and Mr. Michael Nail spoke to the Sheriffs Association and addressed specific concerns from the sheriffs. If there are specific needs, the sheriffs can pick up the phone and call the Georgia Department of Corrections, and, we will accommodate the requests.

With the Operational Update slide, Mr. Schofield first thanked Board members for what they are doing to support the Department's active military troops. The number reflects 147 employees who are deployed assisting the country. Mr. Schofield stated that the other night President Obama talked about troop build up. The majority of the 147 employees are assigned to the 48<sup>th</sup> Brigade deployed to Afghanistan. The staff at Central Office divided every one of the 147 and staff are responsible to send letters, cards, and care packages. About two weeks ago, Mr. Schofield visited Macon State Prison, which had reached out to the family members of those deployed soldiers. There were ten large boxes where staff had collected items and pictures,

which are being mailed to the deployed employees. Mr. Schofield finished his presentation with thanking the Board members for remembering the troops who are providing a dual role.

Mr. Schofield stated there will be a briefing on the budget by Ms. Becky East; then a quick overview by Mr. Larry Latimer of the Tift Campus with what is going on there; then followed by a tour at Tift Campus.

Ms. Becky East, Division Director of Administration Division, began with explaining that she and Assistant Commissioner Derrick Schofield will tag team on the budget briefing. The briefing is the presentation that was given to Governor Perdue. This briefing will give highlights as to what the Department's strategy was when approaching the reductions this year.

Ms. East stated she wanted to start with making sure that everybody knows the budget process of what the Department goes through when starting the budget. On September 1, every agency is required to submit a budget to Governor's Office of Planning and Budget. Before that is done, Governor Perdue gives guidelines on what should be submitted. This year it was a 4%, 6%, and 8% reduction package. The Department is basically giving the Governor's office options of a budget reduction for the Department of Corrections at levels of 4%, 6%, and 8%. Out of that, the Governor's Recommendation will come out in January and basically state what he recommends. Once the Governor's Recommendation comes out, then the House Recommendation and the Senate Recommendation will come out, and then the Conference Committee Recommendation will be given, which is the last and final step. Once the appropriations bill comes out, Governor Perdue signs it into law and then has the opportunity to do line item vetoes. Ms. East stated that is the kind of process that the Department of Corrections goes through. In that process, the Department deals with the current year and the next fiscal year; this is cyclical and always ongoing.

With the powerpoint presentation, Ms. East stated the briefing will highlight Strategies and Budget; Management Focus; Population Strategies; along with Amended FY 2010 and FY 2011 Reduction Strategy.

With approaching the budget reductions, the Department does it on a priority program based approach. What that means is when targeting reductions, the Department looked to the lowest priority program, which was diversion centers, which are now closed. Now, the probation detention centers are at a lower priority program. Ms. East noted one point, Facility Closures, wherein the Department had a master plan done by a company which looked at the Department's infrastructure regarding the enduring versus the non-enduring. Ms. East stated another thing the Department did is look at what can be cut without jeopardizing the core mission, which is Safe and Secure Prisons. The Department took a 6%, 8%, 10% lapse approach to that and that is based on the mission of each facility. Ms. East stated that during this briefing there will be the look at Probation Framework, which is ten steps toward effective probation.

With the next slide, Ms. East stated this is a snapshot of FY 2010 budget. Personal Services, which is salaries and fringe for the Department, is \$612 million. This is the largest portion of the budget. Health Services is the next big category, and then on down the line.

With the next slide, Ms. East explained the Management Focus is approaching the budget to look at People, Processes and Infrastructure. Those are the three key areas to keep in mind when looking at the budget. Under Management Focus, the key area labeled People is the major part of the budget. With pointing to a chart, Ms. East stated the black line at the top reflects the number of authorized positions in 2009. The Department started the year with 15,705 and at the end of the year was 14,829. Ms. East stated the red line reflects an 8% lapse; basically, with funding at 92% at Personal Services level, the Department would keep 92% of positions filled for the year. Ms. East stated the blue line reflects the actual number of positions filled last year, which the Department knew it would dip down because it needed to meet reductions required for that year. The Department ended the year at 12,891 filled positions. Ms. East stated it is important to know that last year the Department reduced 1,310 positions out of the budget; that was because of the closure of the facilities and reductions in budget. In looking at FY 2010, the Department reduced another 272 positions with the closure of Scott State Prison.

Ms. East explained a major way of being able to do this and to not send anybody home is what is called Reduction In Force Through Attrition. The Department is a unique agency in that it has a high turnover rate each month; this has worked to an advantage in not having to send anybody home. This has allowed moving staff to vacant positions. Mr. Schofield added that part of that budget strategy is important, when continuing to look at the chart, particularly at the five Measures, especially in talking about Reduction In Force. The Department was able to do those things without sending anybody home. Other points are Staffing Realignment, Cross Leveling, Staffing Validation; all go together on how to manage what has been done. Staff Validation has helped in getting 6%, 8% and 10% lapses, which means not all prisons are not equal. When looking at the Staffing study, the Department found out that some prisons were staffed high and others were staffed down. Cross leveling allowed taking people from prisons that were overstaffed and reassigning those positions to prisons that were understaffed and be able to bring them at an even point and then work at 6%, 8% and 10% lapse. Ms. East stated one other thing to note was that in FY 2008, the Department was spending over \$6 million in overtime; now the Department is tracking this significant reduction.

With the next slide, Ms. East explained Processes that the Department looked at. The Department is constantly looking to do more with less, or, with the same resources the Department has. In doing that, the Department has taken a look at every area that it can in putting best practices into place, trying to figure out is there a more efficient way to do it. One is the Operating Austerity Reductions the Department took in FY 2009. It was a small reduction across-the-board and hit the central office budget, hit the facility budget, an across-the-board cut. Ms. East pointed to Facility Realignment, which is where the Department took a larger host facility and placed a smaller satellite facility under that for administrative purposes. This helped reduce the number of administrator and business staff running the facilities. Another bullet

point, Consolidated Banking, is one of the efforts that the Department implemented in January of this year, where it consolidated the banking operation and made it more efficient.

With the next slide, Ms. East described Health Services. She stated a Price Waterhouse Coopers Report was done in February of 2008 on the Department's health services delivery. The company came out with four key areas, in which they noted the Department needed to look at, i.e., Contract Renegotiation, Reduction in Emergency Room Utilization, Medicaid Rate Payments for ER, and Hospital Length of Stay. Ms. East stated the Department has made great improvements in those areas. One of the key things is that Legislation was passed dealing with the Medicaid rate with non-contract hospitals. When the Department is in the position to have to carry an inmate to a non-contract hospital, that hospital cannot charge the Department anything higher than the Medicaid rate. That is a significant savings for the Department. The Department now has Pharmacy Co-Pay, which brought significant reduction in number of prescriptions that have been made this fiscal year. Also, the Certificate of Need Legislation. Mr. Schofield added that the Pharmacy Co-Pay brings the question if the Department is not providing medical attention of an inmate in need. It is important to note that what the Co-Pay does is force offenders to take responsibility. The Department does not deny medical to an offender who is indigent; that person can still receive medications. This is similar to medical co-pay when charging a \$10 fee for a sick call. Ms. East stated that an inmate with chronic illness, the offender is not charged a co-pay.

Mr. Schofield explained the Tobacco Free Prison Initiative will start in the diagnostic prisons on January 1<sup>st</sup> and by the end of 2010 will go Tobacco Free in all the prisons. The Department is notifying staff and starting early with phasing this system in. Ms. Rose Williams added that one thing to keep in mind that it also means there should not be tobacco products or cigarette lighters among inmates nor staff; because it is not fair for inmates to smell cigarette smoke on staff members. With staff members getting the information ahead of time, they should get themselves prepared because this will help employees as well. Mr. Schofield stated that in the end, this is the right thing to do.

With the next slide, Mr. Schofield stated Infrastructure is incorporated in terms of strategy in the budget. As Ms. East mentioned, this involves the enduring facilities versus the non-enduring facilities, along with being able to remission and reclassify prisons. The biggest portion of the Department's budget is personnel, however, the Department has to address Infrastructure. In terms of close security prisons, there were too many. There were about 14,000 beds for close security prisons but only had about 5,500 close security inmates. The Department was able to remission those facilities to medium security prisons, in addition to consolidating the close security population into fewer prisons. What that did was significantly lower staff to operate a close security prison versus a medium security prison.

Pointing to Unitization, Mr. Schofield stated the Department took established prisons as host facilities and absorbed centers under that large prison; wherein one personnel officer manages the host facility and the center. Another point, Triple Bunking has been a success; this is not

comfortable but is very stable. Fast Track beds are more cost efficient versus building a new facility, with placing a fast track dorm in existing facilities. Mr. Schofield explained that with those facilities closed during FY 2009-2010, it gave Reinvestment Opportunity for programs in probationary areas, such as Day Reporting Centers. This is results driven with probationers coming in during the day and going home at night, staying employed, and being accountable at those day reporting centers.

With the next slide, Mr. Schofield described the old way that the Department of Corrections handled the Inmate Intake Process. There were four diagnostic facilities. Those facilities are now down to two diagnostic facilities, Georgia Diagnostic and Classification Prison (GDCP) and Metro State Prison. Those two facilities are processing 400 offenders per week; operating both diagnostic facilities as maximum security prisons because there is no way to know the type of offenders coming into those facilities. This allowed converting Coastal State Prison from a diagnostic prison to a medium security prison. The key is that the Department created an efficient process at GDCP and is able to process the same number of offenders there that would have normally been processed at both GDCP and Coastal State Prison.

With the next slide, Mr. Schofield described the Department is moving forward to 2010 in terms of Inmate Population and Backlog. The Department believes that with the process in place between January and July, 2010, the Department will be working to meet the challenge of eliminating the backlog. Not only has the Department brought on Triple Bunk, but also in July 2010, the Department will have the Private Prison Expansion of an additional 1,500 beds; and, 768 Fast Track Beds will be added by end of December, 2010. With looking at the count of beds by 2010, there will be a decrease in backlog. The Department is also working with the State Board of Pardons and Paroles on looking at offenders with a passed over Tentative Parole Month (TPM), because of waiting on residential plans. There are housing initiatives across the state; counselors and parole officers, all are working to verify address and find housing to reduce the number of those waiting to be paroled. Mr. Schofield stated that by the end of 2010, the Department will divest itself of the last three non-enduring facilities.

With the next slide, Mr. Schofield stated this looks at a general way to picture the previous slide. The blue line, Projected Population, is a count of 54,000 plus at the year end of 2010. The red line reflects Prison Capacity; so, with adding triple bunks, private beds, possibly closing three state prisons, and adding fast track beds, that is a projection of 54,000 plus. Those two lines are close in numbers.

The next slide, Prison Admissions versus Releases, shows what the numbers are. The numbers reflected are at the point where the two number counts are connected. Mr. Schofield stated Admissions are dropping slightly below Releases, and that is a good thing. That is what the Department wants, which helps in terms of how to protect the bed capacity. With Releases, the Department is working to helping folks with the passed over TPM's, with holding staff accountable to help find valid residential addresses, alternative living conditions; and with making the effort to get people released who are eligible upon meeting parole requirements.

Mr. Schofield stated the next slide reflects Population Growth Comparison. The top reflects Probation Population numbers; the probation population line has grown from 122,000 to about 155,000, which is about a 28% growth. The next line is Prison Population, with a count of 53,000, which is a 24% growth. The line reflecting Parole Population has declined about 3%. The Department is working hard to increase that number based on those inmates who are eligible for parole but do not have a place to live. Mr. Schofield stated it is unique there because the prison population has flattened and it gives an opportunity to focus on probation population. The Department talks about the core mission of safe and secure prisons. Mr. Schofield stated that however, it is really about effective supervision of offenders, whether inside the wire or outside the wire. The Department wants to make sure it operates safe and secure facilities, but it also matters having a handle on good systems and measurements, focusing on probation as well while keeping prisons at the forefront at the same time.

Mr. Schofield described the process of Probation Framework. He explained that Commissioner Owens has talked about two major initiatives that the Department is focusing on; one being mental health. The second one is probation operations; that the Department will have the most successful and best community supervision. When the report, *One In 31*, came out, the Department looked at that and decided this is a guiding focus on where the Department should be, to look at the ten step framework and believe this will be more effective in the community, and reduce the way to supervise offenders. Now the Department looks at providing the same level of supervision for every offender.

Currently, there are different degrees that Probation supervises. Even though reporting is at the probation office, officers are required to go out and do a contact with offender; there are different ways to make those contacts. Under the Ten Step Framework, there are 25 Geographic Hot Spots which have been identified and which tells down to the neighborhood where crime is happening. The Community Impact program is based on what was established under the Savannah Impact program. This involves community law enforcement working together to target specifics and deal with what is going on in that neighborhood. From their own acknowledgement, offenders say crime in the southwest area has significantly dropped; they claim that community law enforcement makes an impact.

Mr. Schofield explained that some things will leverage technology on how the Department manages and supervises offenders in terms that an offender can go to a call center and be able to call in and communicate with his/her probation officer. With the number of offenders and number of probation officers, the Department will look at different ways on what are the best practices.

Mr. Schofield continued with explaining that the Department will look at the seamless transition of going from prison to probation; look at ways to close the gap. When the inmate gets out of prison, the Department wants the inmate to know prior to release to know where to report. Too often it is easy to lose that gap by inmates waiting two to three days before making that

connection; it is best to make the connection in prison before being released and make the transition smooth.

Ms. Becky East added that offenders now have an efficient way to pay fines. The former system required for everybody to mail their payment to local probation office. However, a main option now is mailing a payment to one location, which is a lockbox, and it processed by Bank of America. Every night the Department receives an electronic transmission of those payments and they are posted by the following morning. Ms. East stated that another option is that the offender can use Western Union, JPay, WalMart and make a payment doing that, but will be charged a convenience fee. Ms. East stated family members can also use that option to make payments to someone who is incarcerated; those payments also go to a lockbox.

Chairman Rob Jones questioned, to go back to the budget issues, whether the Department will now submit its request of proposed budget to Governor's office. Ms. East showed the next slide, which summarized the budget proposal. She explained that in the budget submission, there are furloughs which were mandated and that is a savings at \$4.3 million. She stated the Department also asked the partner contractors, Georgia Correctional Health Care and the Private Prisons, to participate in equivalent furlough days, and that gained about \$1.2 million in savings. The Private Prison Expansion beds will not come on line until July 1, 2010, which will be a savings of \$3.5 million for this fiscal year. In response to the question of the Amended Budget, Ms. East explained that Governor's office does not do this every year; the last couple of years the Department has seen an Amended Budget that impact the Department with the reductions that are necessary. Chairman Jones questioned if these reductions the Department is taking is for the rest of this fiscal year. Chairman Jones asked how does the budget for 2011 compare with the 2010 budget. Ms. East explained when the FY 2011 budget was submitted, the Department also made clear that there is a certain level that the Department can offer that is considered safe and secure; i.e., if there is x number of inmates, then there is x number of dollars to support those inmates. Ms. East continued explaining that one thing included in the budget for FY 2011 is the possible closure of three final non-enduring state prisons, which could save about \$20 million. And if the Department is required to reduce further, it will look at the lower priority programs, such as the Probation Detention Centers and will close them, if required. Ms. East stated the Department is hopeful that there will be Budget Redistributions with the opportunity to invest in some Day Reporting Centers and Probation Officers. Some of the key areas the Department is looking at are Jail Subsidy, Fast Track Beds, and Private Prison Bed Expansion.

Ms. East continued with the briefing and the next slide, Capital Budget Request, which was included in the FY 2011 budget. Ms. East noted the Wastewater Treatment Plant at Smith State Prison. The reason the Department did this is because the utility costs are going up significantly at that location. Ms. East stated Motor Vehicle Replacements were also considered, and, this was done for two areas, inmate transportation system and probation officers who are on the road constantly. The bus fleet consists of 30 buses which average 15 years with an average of 256,000 to 500,000 miles; there are more and more breakdowns which are public safety concerns. Ms. East stated that for the Probation Officers there are about 210 sedans assigned to

the 220 probation offices but not to the officers; those vehicles average 130,000 at an average of eight years.

Ms. East and Assistant Commissioner responded to several questions from the Board members. Assistant Commissioner Schofield added that he and Ms. East went through this presentation for the Board to demonstrate that the Department is doing what it takes to right size, and, to look and examine the processes and infrastructure. The Department is looking at what it can do to insure maintaining public safety and getting the job done.

### **CHAIRMAN'S REPORT**

Chairman Rob Jones thanked Assistant Commissioner Schofield and Ms. East for their presentation; he appreciated their efforts to continue to focus on ways to save taxpayer dollars.

Chairman Jones stated that last month the Board spent a significant amount of time discussing concerns; this needs to continue so the Board can help the Department function better. However, being pressed for time today, Chairman Jones asked Board members to bring their concerns to the attention of Assistant Commissioner Schofield or Commissioner Owens.

Assistant Commissioner Schofield stated an action officer will be assigned to the issues and will work with the Board members on those issues. Mr. Wayne Dasher stated that hopefully the issues could be discussed at a work shop.

Chairman Rob Jones requested Ms. Candy Sarvis to come forward with property Resolutions for Board approval.

Ms. Candy Sarvis stated she is bringing two Resolutions for consideration. First one is regarding state property of twelve acres, of which Department of Corrections has possession, in Eatonton, Putnam County. The Putnam County Board of Commissioners has asked if they could have permission to enter and place directional signage on that property for up to a maximum of three years, along with entering the land if necessary to maintain the signs.

The second Resolution concerns state property of 19 acres in Monroe County and is under custody of Department of Public Safety. The Department of Corrections is asking that custody be transferred to it for purposes of Fleet Maintenance Operations.

Mr. Bill Acuff made a motion to approve the Resolution of transferring Fleet Maintenance Operations to Monroe County, which was seconded by Chief George Potter, and voted approval by the Board members.

Mr. Jim Whitehead, Sr. made a motion to approve the Resolution giving permission to Putnam County Board of Commissioners to enter Corrections property, which was seconded by Mr. Wayne Dasher, and approved by the Board members.

Chairman Rob Jones stated the Board needs to address the issue of nominations of the officers for the coming year. Chairman Jones stated he has truly appreciated the opportunity and the honor of having served as chairman of this Board. He appreciates and has enjoyed representing this Department and employees around the state.

Mr. Carl Franklin, chair of Nominations Committee, reported that the Nominations Committee stated there is an excellent slate of candidates for the offices; also reaching an impasse for the third position. Mr. Franklin requested tabling the Committee's selection until a later date. Chairman Jones responded that he also serves on the Committee, noting that the issue is the third position but could move forward on the first two positions. Chairman Jones requested a proposal for the incoming Chairman and Vice Chairman. Mr. Franklin stated the Nominations Committee would like to recommend Mr. Larry Wynn as Chairman and Mr. Jim Whitehead as Vice Chairman and to leave the Secretary position open to the next Board meeting. Mr. Bruce Hudson seconded the motion. Chairman Rob Jones asked if there were any other discussions at this time. Mr. Bill Acuff moved that the nominations be closed, which was seconded by Chief George Potter. The Board members voted approval of the two offices of Chairman and Vice Chairman.

Mr. Wayne Dasher made the motion for the Board to go into Executive Session, Mr. Jim Whitehead, Sr. seconded the motion, and members present affirmatively approved moving into Executive Session.

Following Executive Session, the Board of Corrections reconvened into Regular Session.

Mr. Bill Acuff made a motion that the Operations Committee recommends approval of the appointment of Jerry Floyd as Deputy Warden of Mitchell County Prison, which was seconded by Chief George Potter and voted approval by the Board members. Deputy Warden Floyd stated he appreciates the opportunity and thanked the Board for their confidence.

Chairman Rob Jones called on Mr. Larry Latimer, who came forward and described what the tour will be like on Tift Campus. Immediately upon adjournment, the Board members will be touring the location of the new Corrections headquarters.

There being no further business, the meeting was adjourned.

---

Larry Wynn, Chairman

---

Laura Jones, Board Liaison